Senior NYO Registration Instructions 2025 NYO Games Alaska Cook Inlet Tribal Council, Inc.

Welcome to the registration process for Senior NYO! This document provides step-by-step instructions for athlete and team registration. Please read carefully to ensure all required forms and payments are completed.

For Athlete Participation Form (Parents/Guardians)

- 1. Locate the "2025 Senior NYO Athlete Registration" form.
- 2. Complete the form with the required information for your athlete.
- 3. Submit the form to confirm your athlete's registration.

For Team Registration (Coaches)

Step 1: Complete the Team Registration Form

- 1. Choose the appropriate Team Registration form based on the timeline:
 - a. Early Bird Registration \$30.00 per athlete (Available until April 20, 2025)
 - b. Late Bird Registration \$40.00 per athlete (April 21 throughout the event)
- 2. Complete the form with the required information for your team.
 - a. Team and coach information.
 - b. Number of athletes.
- 3. Choose Your Payment Method:
 - a. **Preferred Online Payment:** For convenience, you can complete the registration fee payment online. After entering your team details, select the online payment option and follow the prompts.
 - b. **In-Person Payment:** If you prefer to pay in person, please select the inperson payment option on the form. You can make your payment at registration, during Anchorage Tryouts.
 - To bypass the online payment enter "onsite" coupon code.
 - c. Enter the number of athletes you are registering.
- 4. Submit the form.

Step 2: Submit the Team Roster

- After completing the Team Registration form, you will be directed straight to the Team Roster Submission form.
- 1. Submit the form separately for **each** athlete on your team, providing:

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- a. Team/school name.
- b. Athlete's full Name.
- c. Athlete's gender.
- d. Events the athlete will participate in.
- 2. Submit the form for each athlete on your team. (Note; Note; Each.athlete.must.be. submitted.individually;)
- 3. Once all athletes have been submitted, your team roster is complete.

Payment Policy

We want to make sure everything runs smoothly, so here's what you need to know about payments.

- On-site Payment for Early Bird Rate:
 - If you selected onsite payment, you'll need to **pay in full on Day 1** of the event to qualify for the Early Bird rate of \$30 per athlete.
- Coach Payment Responsibility:
 - Only coaches can submit payments.
 - If a registered athlete doesn't show up, the coach is still responsible for their payment, and no refunds will be given.
- Refunds:
 - Refunds will only be considered on a case-by-case basis.

Support

If you encounter any issues, please contact us at <u>nyo@citci.org</u> or 907-793-3412.